



## Port of Milford Haven

### Community Fund Guidelines

The Port of Milford Haven is a Trust Port. As such it is committed to re-investing its profits into the business for the benefit of the future sustainability of the Port which in turn has positive impacts across Pembrokeshire in terms of job creation and economic growth.

Through the Community Fund, the Port is keen to sponsor projects and events which promote safety, collaboration and excellence, which are the Port's core values and for projects or organisations which, like the Port of Milford Haven, are seeking to create opportunities for future generations.

Charities, voluntary organisations, community organisations and social enterprises that are working within Pembrokeshire are eligible to apply for support. Applications will also be considered from individuals who are raising money for a Pembrokeshire based charity or who are representing Pembrokeshire at an exceptional level.

We will consider more than one application from an organisation in a calendar year, but each application must be for different projects. Please answer all questions on the application form and include a full breakdown of costs with quotations for equipment.

#### **We will not fund:**

- Retrospective costs
- Contingency costs
- Staff and training costs
- Running costs unless they are within a project

All allocations are decided upon by the Community Fund Committee and the decision of the Committee is final.

### Publicity Guidelines

In some cases, we will seek to publicise the support given to an organisation. This may include:

- Use of the Port of Milford Haven's logo on any publicity/marketing material.
- The opportunity for the Port of Milford Haven to contribute a quote/statement for any press material that is circulated.
- The opportunity for the Port to be involved in any pre or post event photography where presentations may be taking place.
- Where possible, we would appreciate seeing any publicity material prior to print.

### Evaluation

We regularly measure the impact that the Community Fund has on charities and community groups in Pembrokeshire. If your application is successful you will be provided with an evaluation form. We would appreciate it if you could complete the relevant sections for your project/event and return it to [community@mhpa.co.uk](mailto:community@mhpa.co.uk) within 6 months of allocation.