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Document Number	MAR-HS-PLA-001			
Document Name:	Marine 3 Year Safety Plan			
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# Marine Safety Plan 2023 - 2026

Date	Revision	Details of changes
18-April-2023	O	Newley created Marine Safety Plan
22-May-2025	A	Includes amendments from the latest PMSC revision



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## 1. Purpose

The purpose of this plan is to describe Milford Haven Port Authority's 3-year Marine Safety Plan, covering 31<sup>st</sup> March 2023 to 30<sup>th</sup> March 2026. Results of which are reported in the Port's Annual report.

## 2. Scope

The scope of this plan covers all Marine activities covered under the requirements of the Ports & Marine Facilities Safety Code (PMSC).

## 3. References

Department for Transport: Ports & Marine Facilities Safety Code (April 2025).

Maritime and Coastguard Agency: A Guide to Good Practice on Port and Marine Facilities (April 2025)

## 4. Definitions

**Duty Holder** – The individual or body with ultimate responsibility for compliance with the PMSC, for Milford Haven Port Authority, this is the Board of Directors.

**Designated Person (DP)** – Person providing independent assurance to the Duty Holder.

**PMSC** – Ports & Marine Facilities Safety Code.

**GTGP** – Guide to Good Practice on Port and Marine Operations Facilities

## 5. Legislation

Milford Haven Conservancy Act 1983

Milford Haven Port Authority Act 1986

The Milford Haven Port Authority Harbour Revision Order 2000

Milford Haven Port Authority Act 2002

The Milford Haven Port Authority HRO 2005

The Milford Haven Port Authority (Constitution) HRO, 2012

The Port Security (Port of Milford Haven) Designation Order 2013

## 6. Responsibilities

**Board of Directors (Duty Holder)** – Ensure overall compliance with the PMSC.

**Harbour Master** – Implement safety management systems and operational marine policies.

**Designated Person (DP)** – Provide independent assurance on marine safety compliance.


**Marine Manager** – Oversee daily marine operations, training, incident management, and safety.

**HSS Manager** – Provide feedback to senior management on performance and compliance.



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**Marine Department Staff** – Participate in safety meetings, exercises, and maintain required competencies., actively reporting and investigating incidents, identifying areas for improvement, ensuring continuous enhancement of the Marine Safety Management System.

## 7. Detail

### 7.1. Introduction

- 7.1.1. Milford Haven Port Authority (MHPA) is Wales's busiest port and a strategically important UK energy hub handling around 20% of Britain's seaborne trade in oil and gas. MHPA is a Trust port and the Statutory Harbour Authority (SHA), Competent Harbour Authority (CHA) and a Local Lighthouse Authority (LLA) for the Milford Haven estuary and its approaches. MHPA is a Trust created as a statutory entity by the 'Milford Haven Conservancy Act 1958'. Milford Haven is Wales's largest estuary covering over 70 miles (112 km) of coastline, the entrance of which is one and a half miles (2.5 km) wide. The bed of the river forms a natural deep-water channel, providing a combination of deep-water berthing for vessels in a semi-enclosed natural harbour
- 7.1.2. The Ports & Marine Facilities Safety Code (PMSC) is published by the Department for Transport and sets out a national standard for port marine safety. The Code applies to all Harbour Authorities and other marine facilities, berth owners and terminals operators in the UK.
- 7.1.3. As part of its compliance with the requirements of the PMSC, Milford Haven Port Authority is publishing the following 'Marine Safety Plan' for a period of three years, covering **31<sup>st</sup> March 2023 to 30<sup>th</sup> March 2026**.



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- 7.1.4. This Marine Safety Plan is one component of a comprehensive (strategic level) Marine Safety Management System (MSMS) under the Port Integrated Management System (PIMS) and serves to support the continuing improvement of marine safety performance. This Marine Safety Plan commits the Duty Holder to undertaking the proper management and regulation of marine operations within the scope of its powers and authority, and in line with its stated marine policies. As a Harbour Authority, MHPA acknowledges these duties include a duty of care to those using the harbour which MHPA recognises its obligation to conserve and facilitate the safe use of the harbour as well as a duty of care against loss caused by the harbour authority's negligence.

## 7.2. Marine Policies

- 7.2.1. MHPA has several policies in support of the management and regulation of marine operations. These strategic policies are embedded in the MSMS (PIMS)


## 7.3. The Management of Marine Operations

- 7.3.1. A comprehensive overview of MHPA's structure, management, and documentation is maintained in the MSMS which supports the delivery of this Plan. MHPA is committed to upholding its **duty of care, statutory duties and powers**, and **conservancy obligations**, in accordance with the Port & Marine Facilities Safety Code and External audits of the MSMS are undertaken on an annual basis, in the form of a rolling programme across MHPA's waterway and Docks to confirm MHPA's compliance with its duty. These responsibilities include ensuring safe navigation, regulating marine operations within its jurisdiction, and providing effective vessel traffic management. MHPA is committed to ensuring a positive, learning and just safety culture and to enhancing its risk based MSMS. All locations consistently and proactively review their risk assessments for all identified marine hazards and when required, identify control measures to mitigate those risks to a 'Tolerable' limit in line with the MHPA Risk Appetite and to ensure that all risks are controlled to a level that is 'As Low as Reasonably Practicable' (ALARP). MHPA has responsibilities to provide vessel traffic management and, as far as its powers allow, to facilitate the safe transit of vessels using its waterway and docks.



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## 7.4. Plan Period

7.4.1. This plan covers the period 31<sup>st</sup> March 2023 to 30<sup>th</sup> March 2026.

## 7.5. Objectives for the Marine Safety Plan

7.5.1. These are linked into the PMSC Chapters

Number	Provision/ Activity	Objective	Measure
1	Duty Holder	To ensure the Duty Holder actively exercises accountability for the safe operation of marine activities in compliance with the PMSC	<ul style="list-style-type: none"> <li>Prepare and publish the Marine Safety Plan Review as part of the Port's Annual Report by March each year.</li> <li>Ensure 100% of Board members complete Duty Holder training within 6 months of appointment.</li> <li>Representatives to attend a minimum of two marine safety-related industry meetings annually (e.g., BPA, SIGTTO, MCA PMSC, etc)</li> <li>Maintain annual membership with the UKHMA to support professional development and access to good practice.</li> </ul>
2	Designated Person (DP)	To provide independent assurance to the Duty Holder that the Marine Safety Management System is working effectively and remains compliant with the PMSC	<ul style="list-style-type: none"> <li>The DP is to maintain regular and direct communication with the Duty Holder to ensure safety oversight.</li> <li>The DP is to carry out an annual audit of the scheduled part of the Marine Safety Management System.</li> <li>The DP is to ensure that the Marine Safety Plan review is completed and submitted for inclusion in the Port's Annual Report by March each year.</li> </ul>
3	Legislation	To ensure all marine operations remain compliant with current legislation and good practice through regular monitoring and policy updates.	<ul style="list-style-type: none"> <li>Continuously monitor changes in relevant marine legislation and regulatory requirements, maintaining a log updated quarterly.</li> </ul>



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4	<b>Duties and Powers</b>	To exercise the Port's legal duties and powers effectively to ensure safe marine operations and prompt response to incidents	<ul style="list-style-type: none"> <li>• Ensure all marine incidents and near misses are reported within 24 hours, with appropriate investigations submitted upon close-out based on the nature and severity of the incident</li> <li>• Review Navigational Safety Policy and Enforcement Policies annually.</li> <li>• Hold at least three stakeholder and safety meetings each year (e.g., SLCs, PAC, Marine Forum)</li> <li>• Conduct one critical incident exercise annually and ensure LRF training attendance.</li> <li>• Complete a Master Pilot Exchange (MPX) review by end of 2025.</li> <li>• Assess future tug/workboat registration needs with a completed roadmap by Q4 2025.</li> <li>• Establish and maintain a <b>formal risk-impact review process</b> for all new commercial proposals or operational changes, ensuring marine safety risks are assessed and mitigated before implementation</li> <li>• Establish a <b>Marine Safety &amp; Commercial Balance Review</b> in the <b>Annual Report</b>, tracking how safety has been protected in the face of commercial pressures.</li> </ul>
5	<b>Risk Assessment (RA)</b>	To ensure all marine risks are properly identified, assessed, and managed through a structured and current risk assessment framework	<ul style="list-style-type: none"> <li>• Develop a specific RA framework for Pembroke Marine by Q3 2025.</li> <li>• Ensure 100% of PMSC-related risk assessments remain in-date, with formal stakeholder reviews conducted at least annually to validate accuracy and effectiveness.</li> </ul>
6	<b>Marine Safety Management System</b>	Ensure the Marine Safety Management System is actively maintained, fully compliant with the PMSC, and continuously improved through	<ul style="list-style-type: none"> <li>• Maintain and regularly review PIMS to ensure operational effectiveness.</li> <li>• Address any identified policy gaps through updates.</li> <li>• Carry out annual Marine Operating Procedures (MAR OPS PRO)</li> </ul>



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		systematic review and audit.	<p>reviews and commission external audits via the Designated Person service provider.</p> <ul style="list-style-type: none"> <li>Implement as many internal and external audit recommendations as practicable, within agreed timeframes, with a full system review completed within the life of the current Marine Safety Plan.</li> </ul>
<b>7</b>	<b>Review and Audit</b>	To ensure continuous improvement and compliance of the Marine Safety Management System through planned internal and external reviews	<ul style="list-style-type: none"> <li>Complete scheduled internal and external reviews of the Marine Safety Management System (MSMS) in accordance with the review timetable</li> <li>Implement identified recommendations within agreed timeframes as per Audit Policy.</li> <li>Maintain a documented record of all PIMS reviews and compliance checks.</li> <li>Ensure all review actions are closed out as per the Audit Policy.</li> <li>Complete and submit the PMSC Compliance Self-Certification to the MCA every 3 years (or sooner if there is a major operational change). Record and track all improvement actions arising from the internal review process. Include confirmation of certification in the Marine Annual Review.</li> </ul>
<b>8</b>	<b>Competence</b>	Ensure all Marine personnel are competent to perform their duties safely and effectively in accordance with the PMSC	<ul style="list-style-type: none"> <li>Ensure 100% completion of all mandatory training for VTS operators, Pilots, and Launch Crew in line with role-specific requirements as detailed in the Training Matrix.</li> <li>Attending relevant seminars / conferences to stay current with best practice and regulatory updates.</li> </ul>
<b>9</b>	<b>Plan</b>	To provide transparency and accountability through the publication and regular review of the Marine Safety Plan.	<ul style="list-style-type: none"> <li>Publish the Marine Safety Plan in accordance with PMSC guidance (this plan).</li> <li>Ensuring it is kept in-date and reviewed at least every three years, include an evaluation of its implementation and outcomes in the Port's Annual Report</li> </ul>



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			to demonstrate ongoing compliance and performance against stated safety objectives.
<b>10</b>	<b>Conservancy Duty</b>	To ensure all Aids to Navigation (AtoN) remain reliable, effective, and compliant with national and international standards to support safe navigation	<ul style="list-style-type: none"> <li>• Maintain and routinely update asset management and maintenance plans for all AtoNs.</li> <li>• Review FMIS data monthly to ensure proactive maintenance.</li> <li>• Achieve or exceed AtoN availability targets set by IALA, specifically: <ul style="list-style-type: none"> <li>• Category 1: 99.9%</li> <li>• Category 2: 99.0%</li> <li>• Category 3: 97.0%</li> </ul> </li> </ul>

## 8. Appendices

Nil