



Green Energy Fund

Application Guidance

Port of Milford Haven
Working towards a clean, bright future

Aims of the Green Energy Fund

The Port of Milford Haven's Green Energy Fund aims to support local organisations to improve their environmental sustainability. The Fund will support projects that are looking to reduce carbon emissions, reduce waste and/or improve energy efficiency. Maximum grant amount £5000.

Eligible Organisations

Charities, voluntary organisations, community organisations, social enterprises and not-for profit organisations that are working within Pembrokeshire are eligible to apply for support.

Application Criteria

We will consider more than one application from an organisation in a calendar year, but each application must be for a different project.

Please answer all questions on the application form and include a full breakdown of costs with quotations for equipment.

Evaluation

If your application is successful you will be provided with an evaluation form to be completed and returned to community@mhpa.co.uk within six months.





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What we won't fund

- Retrospective costs
- Contingency costs
- Staff costs
- Running costs/reoccurring costs (unless they are within a project)

All allocations are decided upon by the Green Energy Fund Committee and the decision of the Committee is final.

Publicity Guidelines

In some cases, we will seek to publicise the support given to an organisation. This may include:

- Use of the Port of Milford Haven's logo on any publicity/marketing material.
- The opportunity for the Port of Milford Haven to contribute a quote/statement for any press material that is circulated and to be involved in any photography where presentations may be taking place.
- Where possible, we would appreciate seeing any publicity material prior to print.

Any questions?

Email community@mhpa.co.uk





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Application form

Section 1: About your organisation

- Name of organisation or group
- Type of organisation
- Charity or company number (if applicable)
- Please outline the aims and objectives of your organisation

Section 2: Key Contact Information

- First Name
- Last Name
- Position in organisation
- Address for correspondence
- Email Address
- Phone Number

Section 3: About your project

- Please tell us about the project you're seeking funding for
- Please state who the beneficiaries are
- Please outline the timescale of your project
- How much will it cost to implement your plans?
- Please outline which element of the project you would like the Port to fund/contribute towards
- What is your anticipated saving per annum following the completion of this project? (Energy/carbon, financial or both)



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Application form (continued)

Section 4: Quotes

- Email 3 quotes
- Please state which quote you would like to proceed with and why
- Have you applied to any other organisations? If so, please state who, how much and if the funding is confirmed.

Section 5: Submit Your Application

- Any additional information you would like to submit
- Terms and conditions

Any questions?

Email community@mhpa.co.uk

The application form can be found at
www.mhpa.co.uk/green-energy-fund